



**OFFICE OF THE PRINCIPAL
GOVERNMENT DEGREE COLLEGE BILLAWAR**

Ph. & Fax: 01921-222061 M.No.09419207800

Website: www.gdcbillawar.com E-mgdcbillawar2005@gmail.com

No: GDCB/632

Dated: 28.06.2023

INVITATION FOR EXPRESSION OF INTEREST(EOI)

Subject: Expression of Interest for empanelment of reputed Book Publishers/Suppliers/Vendors for supply of books to Govt. Degree College Billawar.

The Principal of Govt. Degree College Billawar (J&K) invites "Expression of Interest" for empanelment of reputed Book Publishers/Suppliers/Vendors/ across State/UT/National level for the procurement/supply/of books to this college for the Financial year 2023-24. Interested parties having requisite experience as mentioned in "EOI" notification at college website are requested to submit their "EOI" with relevant supporting documents to this office. All necessary details including eligibility criteria, terms and conditions of purchase with application form(Annexure-I) shall be obtained from official website of the college or by hand from the office of the undersigned.

The "EOI" from eligible parties with duly sealed cover scribing the envelope with "Invitation for EOI for empanelment for supply of Books to College Library of GDC Billawar" should reach this office within seven days of publication of this notification in the local daily newspaper.

**Principal
GDC Billawar.**



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Dear
Sir/Madam,

Subject: Call for “Expression of Interest” for empanelment of reputed Book Publishers/ Suppliers/ Vendors who are registered members of Federation Of Publishers and Book Sellers Association of India(National/UT) for procurement of books for College Library for the year 2023-24.

As you may be aware, Govt. Degree College Billawar is a reputed academic institution functioning since 2005 and has been relentlessly providing standard teaching learning platforms for students. Library of the institution is playing a pivotal role in providing the learning resources to its user community for which we are in the process of empanelment of Book suppliers/Publishers and Vendors for the current financial year 2023-24.

In this regard this office invites sealed “Expression of Interest” from all the eligible Book Suppliers/Publishers/Vendors across State/UT/National Level for participation.

Eligibility Criteria :

The vendor(s)/Supplier(s) Distributor(s) desirous to submit EOI should meet the following eligibility Criteria as under :

1. Vendor(s)/Supplier(s)/Distributor(s)/Publisher(s) must be a registered member of Federation of Publishers and Book Sellers association of India(FPBAI).
2. Must be a regular and satisfactory service provider to Educational Institutions of Higher Education in J&K, India.
3. Must have valid Permanent Account Number(PAN) , Goods and Services Tax (GST) registration Certificate.
4. Receipt of Cost of Application Form paid.
5. Details of Income tax return for the last three consecutive years.
6. All the requisite documents in original along with submission form of EOI be submitted in person in the office of the undersigned or be sent through Registered post addressed to “ Principal, Govt, Degree College Billawar (J&K), Pin 184204.

GENERAL TERMS AND CONDITIONS FOR PURCHASE OF BOOKS:

1. SECURITY DEPOSIT:

- a) The application for empanelment must be submitted along with CDR of Rs 5000/=(Five Thousands Only) duly authenticated from Jammu and Kashmir Bank Ltd or any Nationalized Bank as security deposit favoring Principal, Government Degree College Billawar.
- b) The security deposit shall be returned to the supplier after the expiry of empanelment period subject to satisfactory performance of the vendor during the purchase process.

2. EXCLUSIVE RIGHTS:

- a) The College reserves the right to accept, reject or withdraw any offer regarding book purchase process of any supplier/vendor/distributor without assigning any reasons thereof.

3. DISCOUNT :

- a) The supplier/ vendor has to offer a uniform discount on all types of books except Government Publications. In case of identical discounts offered, preference shall be given as per alphabetical order of the registered names of the participating firms or any decision taken by the Library Committee with due approval from the Principal, GDC Billawar. However, the firm offering highest rate of discount shall be preferred.
- b) A vendor/ supplier/ distributor has to offer a minimum of 10% discount on the printed price of the books. The Books having no printed price are to be supplemented with authenticated price proofs from publisher's catalogue.

4. RECOMMENDED TITLES:

- a) All the orders of the books should be placed exclusively out of the subject lists recommended by the faculty members. Any mismatch in the bibliographic details of the books recommended shall not be accepted for further processing.

5. PRICE PROOFS/CONVERSION RATES :

- a) Books having price mentioned in foreign currency are to be compulsorily supported with latest copy of conversion rates issued from (Goods Offices Committee), The Federation of Publishers and Book Sellers Association of India) for the month under which bill has been prepared.

6. EDITIONS OF THE BOOKS :

- a) Only latest editions of the recommended titles are to be supplied.

7. STIPULAED TIME FRAME :

- a) The selected Supplier(s)/Vendor(s)/Distributor(s) has to carry out the orders of purchase up to 15 (Fifteen days) after the acceptance of purchase contract.
- b) The orders of purchase shall be treated as cancelled if supplier/ vendor/distributor fails to respond within stipulated period regarding availability of books or any other reasons at his/their end.

8. UNSATISFACTORY BEHAVIOUR :

- a) In case of unsatisfactory behavior or non- supply of books within stipulated time frame for consecutive three times , the candidature of applicant shall be withdrawn from the empanelled list and shall be barred for participating in any kind of book purchase process.

9. TRANSPORTATION CHARGES :

- a) The Freight charges of the consignment has to be borne by the Vendor/Supplier/Distributor.

10. UNUSABLE BOOKS :

- a) The titles received in mutilated/torn conditions shall have to be replaced with new readable hard copy having the same bibliographic details.

11. BILLS :

- a). The bills in triplicate reflecting registered GST number of the firm , PAN Number and account details along IFSC and MICR(Magnetic Ink Character recognition) are to be addressed to "Principal, GDC Billawar" . Pin 184204.

12. PAYMENT:

- a) The final payment shall be made in Indian Rupees after due verification of the bills.

13. ARBRITRATION :

- a) In case of any dispute, the same shall be resolved initially with mutual consensus between the parties within 60(Sixty days) , failing which appropriate court within legal jurisdiction of Kathua shall be approached for final settlement of the dispute.

14. . MODIFICATIONS :

- a) The office of the undersigned reserves the exclusive right to modify/alter/change/delete or add into the existing terms and conditions of purchase.

Note : All the vendors who accept the above terms and conditions in toto may submit their applications for "Expression of Interest"(EoI) through Annexure-I on uniform discount for supply of Books in a sealed envelope.


Principal
GDC Billawar.



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ANNEXURE-I

Application form for empanelment as Book Supplier for the Finacial Year 2023-24.

1. Name of the firm : _____.
2. Registration Number Issued From Federation of Publishers and Book Sellers Association of India(FBAI).------(Please attach latest Copy).
3. Name of the Proprietor: _____
4. Name of the partner(if any) _____
5. Date of establishment of the firm. _____
6. PAN/TAN/GST Number of the Firm _____
7. Adress of the Firm. _____
8. Phone Number. _____ .Fax. _____
9. Website address of the firm(if any) . _____
10. Mobile Number. _____
11. E mail address . _____
12. Secutiry deposit details(to be deposited along with application form)
 - a). CDR No. _____
 - b)Dated : _____
 - c)Amount : _____
13. Bank account details : (Attach a documentary proof duly authenticated from the Concerned Bank):
 - a). Name of the Bank : _____
 - b) Name of the Branch : _____
 - c) IFSC Code . _____
14. Discoun Rate offered

(mention in both Words and digits).
15. Past experience of Books supplied along with documentary proof.

16. Any other productive details of the firm: _____

Declaration :

I/ We do hereby declare that entries made in this application form are true to the best of my knowledge and belief. Further the above terms and conditions are accepted by my/ our firm in totality. Moreover I/we shall abide by all the terms and conditions set for the purchase of the books .

Signatures of the Proprietor/ Partner with Seal.

Palce :

Dated :