Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT DEGREE COLLEGE BILLAWAR**
Name of the head of the Institution	**Dr. Jugal Kishore**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01921122206**
Mobile no.	**9419207800**
Registered Email	**gdcbillawar2005@gmail.com**
Alternate Email	**anitajamwal004@gmail.com**
Address	**Govt. Degree College Billawar, Dewal, Phinter**
City/Town	**Kathua**
State/UT	**Jammu And Kashmir**
Pincode	**184204**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Prof. Sanjeev Gupta**
Phone no/Alternate Phone no.	**01921122206**
Mobile no.	**9797672063**
Registered Email	**sanjeevbotany@gmail.com**
Alternate Email	**lekhraj1965@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.gdcbillawar.com/

4. Whether Academic Calendar prepared during the year

No

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	C	1.70	2019	18-Oct-2019	17-Oct-2024

6. Date of Establishment of IQAC

08-Feb-2012

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
one day seminar on national science day	**28-Feb-2020** **1**	**300**
online essaywriting/poster making/ slogan writing /paintaing competition	**19-Jun-2020** **3**	**250**

and vedio recording of performing yoga asans organized by the college to commemorate 6th international yoga day 2020				
college is authorized as one of the facilitation/ verification centre for online registration/verification of students under PMSSS (JK UT) for the session 2020-21 w.e.f 6th July 2020.	17-Jun-2020 40		600	
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Salary	State Govt.	2020 365	1670000
Institution	O.E	State Govt.	2020 365	110000
Institution	Books and Periodic Chart	State Govt.	2020 365	913000
Institution	Material and Supplies	State Govt.	2020 365	1063000
Institution	Machinery and Equipment	State Govt.	2020 365	883000
Institution	office equipments	State Govt.	2020 365	540000
Institution	Electricty Charge	State Govt.	2020 365	1400000
Institution	multipurpose Hall	State Govt.	2020 365	1040000
Institution	renovation and upgradaration	State Govt.	2020 365	550000
Institution	pensionery and retirement benefits	State Govt	2020 365	572000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)

10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Chalkout all plans for the online classes during covid 19 Chalkout all plans for the online classes during covid 19 2. Succefully condcuted the NAAC Peer Team visit and also made all arrangements related with visit 3. Contributed in NAAC Accrediation of this college in its first cycle. 4. Complete renovation and white wash of college main building

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Chalkout all plans for the online classes during covid 19	Claases were condcuted successfuly
Examination of students during covid	Examinations conduted succefully
Online Activities during COVID	Many Activites were organized through online mode
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	No
17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Administrative setup of the college runs the institution in cooperation and coordination with management involving all stake holders in the following manner: A. Information is sought through frequent meetings with different committees, feedback system from students, parents, staff etc., Complaint/Suggestion box installed in the college , grievance redressal system and personal social media services. B. Information so sought is processed through appropriate committee and recommendations so made by the members of committees are executed and implemented at proper level. C. Information from the administration and management is disseminated through official website, newsletter, information brochure, parent teachers meet, alumni meet, print media, social media, bulk sms service etc. Besides, college also uses following modules/facilities for Management Information System of the college. 1. JK Bankk Office official portal of Jammu and Kashmir (https://www.jk.gov.in/jkbackoffice/) For verification of scholarship received from Social Welfare Department 2. National Scholarship Portal (NSP). (https://scholarships.gov.in/) For applying scholarship 3. (Prime Minister Special Scholarship Scheme) PMSSS For processing admission under PMSSS outside the state 4. JKCPIS(https://jkcpis.nic.in/) For maintain online record of staff. 5. Bulk SMS service For disseminating information among students and staff 6. WhatsApp Groups: WhatsApp groups are made class wise and subject wise, monitored by the concerned teaching faculty for information and discussion 7 Official email for communication with authorities outside the college. 8 Official Website for displaying and inviting the information of the institution. 9 JK Beams (https://www.beamsjk.gov.in/). An online computerized system for monitoring budget allocation 10. Biometric Attendance System for Staff 11 . CCTV and Security Systems For tracking all the activities of the campus. 12. Online admission system for students 13. Online Banking

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Government Degree College Billawar is affiliated with the University of Jammu, Jammu, and is also recognized under sections 2(f) and 12(B) of the UGC Act, 1956. Presently College runs Bachelor's degree programs in Arts, Science, Commerce, and BCA streams. The curriculum adopted by Government Degree College, Billawar is provided by the University of Jammu through their respective Board of Studies (BoS) for running these programs. The institution ensures the efficient and effective delivery of curriculum by adopting the rules and regulations provided by the University strictly. The institution has a well-planned mechanism for curriculum: • Every year college makes its proposed academic calendar according to the latest notices and circulars from Jammu University. Students are informed by notifying them through the notice board and on the college website. • Orientation classes are organized for newly admitted students to make them aware of the curriculum implementation. • Time table is prepared according to the number of credits mentioned in the syllabus of every course offered by the college. • Teachers prepare their teaching plans according to the number of lectures allotted in the syllabus. • Teachers use smart panels and teaching-learning aids during lectures to demonstrate topics. • Regular class tests are conducted after the completion of the syllabus. Fields tours are conducted by the various science departments i.e., Zoology, Botany, Geography, and Environmental Science to ensure effective implementation of the curriculum. • Remedial classes were also conducted by carrier counseling cells for the slow learners. • Online lectures are also broadcasted in the college IGNOU, SwayamPrabha, and Gyandarshan is also used in the college for students beyond class hours. The college also organized guest lectures of scientists and professors of reputed institutes for students. • Students are trained through skill courses future • Moreover, the Career Counseling Cell of the college organizes seminars, symposiums, workshops, and conferences for the enrichment of the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
0	0	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	0	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

BA	All subjects in which college is catering 11/06/2016 education	11/06/2016
BCA	All subjects in which college is catering 11/06/2016 education	11/06/2016
BCom	All subjects in which college is catering 11/06/2016 education	11/06/2016
BSc	All subjects in which college is catering 11/06/2016 education	11/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	Intership Project	2
BA	Socio Economic Survey	355
BSc	Field tour	174
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Nill
Teachers	Nill
Employers	Nill
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is an effective mechanism for understanding the changing desires and requirements of the students and all stakeholders, thereby feedback analysis helps in designing appropriate strategies for effective learning outcomes. The feedback collection from the stakeholders i.e., students, parents alumni, and teachers, helps to monitor the student progression and thereby to maintain the delivery of quality education. The institution has a well-structured method for the collection of feedback from students, parents, and alumni through well-

designed online questionnaires. closed-ended questions are used in methods for qualitative feedback. The suggestion Boxes are another means of collecting feedback from students on a regular basis. The Principal and the faculty members by a random talk with the students from time to time to collect informal Feedback. The feedback forms were provided and collected through online mode as there is covid-19 pandemic. The focus is to evaluate teaching quality, the functioning of the various units, and the institutions physical facilities. The Feedback collected is analyzed by the Internal Quality Assurance Cell (IQAC) of the college and the report is submitted to the colleges Principal for consideration and necessary action. After the analysis of feedback forms, the IQAC sketches out the plan of action to be taken on significant points highlighted in the analysis reports. Feedback collected from the stakeholders is represented from time to time at various levels during the meetings conducted by the Higher Education Department (JK-HED), Director Colleges, Nodal Principal, and Syllabus setting by the Board of Studies (BoS), University of Jammu.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	Computer Application	40	12	5
BA	Arts	500	294	429
BCom	Commerce	60	10	3
BSc	Science	600	220	205
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1271	0	39	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
39	23	10	2	1	10
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Remedial classes was organized in collaboration with the Department of Life Long learning, University of Jammu

as mentoring system to help weak and under privileged students of the college. Guidance and Counselling cell of the college organizes periodically Guest/Visitors lectures of expertise to help students in learning and all round development of personality of students. In addition to that seminars, workshops, excursions etc, was also organized from time to time for benefits of the student community as a whole. The mentors provide various assistance to students: • Helping in teaching and learning process • Under MANODARPAN placement cell was established to provide/ assist students in placement related queries. • Sports/ Curricular/Co-Curricular events were organized to channelized students energy in right direction. • Identifying the slow learners and provide necessary assistance. College also takes special initiatives for advanced learners by not only identifying them but also encouraging them to perform well in future endeavors. College invites expert of different fields to mentor students and select various profession. The college has out shined in various academic/cultural and Co-Curricular activities and brings laurels for the college. To recognize and inculcate the talent of the learners the mentoring system was introduced to facilitate the learning outcomes / special abilities / special factors like skill oriented mentoring, sports oriented monitoring etc.. For the effective/resultant mentoring a number of initiatives were taken in this regard like online lectures.GDC Billawar is following this approach with providing a holistic mentoring experience to the students. Every faculty acts as a role model and spend time with individual students, encourage them, listen their problems, make suggestions and try to do best to drawing out the inner knowledge and skills of the mentees. Our mentors/teachers had not unturned any stone to help the mentees to find the right direction/skill and to channelize the knowledge properly. At the institutional and student level this is imported in the minds of educators that a student can find the psychological support and social equity only by the effective role of mentoring. The goals and objectives of the student mentoring system or: To achieve the goals and objectives Govt. Degree College Billawar with the efforts of able faculty members try to develop cordial environment for the learners where the every individual students is in direct contact of the mentors besides the classroom through various platforms. In this connection the institution has been taking many steps and brought reforms in teaching learning system The Heads and faculty members of this higher education institution play the role of mentor. They encourage the students to enjoy learning process by different means, like class group discussions, whatsapp groups and Google classes etc with special focus in COVID days. Teachers are always trying to bridge the gap which has been created during the pandemic by direct personnel and individual contact to mentees through mobile phones and social media platforms like Facebook, Instagram, Twitter etc. Therefore all departments of college created Whatsapp groups for the purpose of open discussion and learning where

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1271	39	1:33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	14	17	3	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

BCA	UG	6th	09/10/2020	16/12/2020
BA	UG	6th	09/10/2020	16/12/2020
BSc	UG	6th	09/10/2020	16/12/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Govt. Degree College, Billawar has already developed a mechanism for gradual progress of the students by continuous internal evaluation system. Initially we conduct aptitude test in every class for new comers and identify weak and advanced learners. We practiced the counselling to separate the different talents, their choices visa vis the options available and guide them accordingly. We evaluate the students periodically based on their aptitude and abilities and time to time follow feedback process through different means and assessments. After finishing one unit or topic, we take an objective question answer exam to evaluate their understanding about the concerned topic either in oral or written form. In every semester we conduct two unit tests and one preliminary exam on the respective curriculum. The unit tests are designed carefully to evaluate the students and evaluate their knowledge skills about the topics taught. The question papers are designed in such a way that they have to give descriptive answers. We evaluate them based on the given home assignment also. Periodically we arrange classroom seminars which help them to get confidence which in turn removes the fear of facing a big audience. Quiz competitions based on syllabus have been conducted via Google classrooms. For continuous internal evaluation regular online objective and subjective tests were also planned in some departments. The questions are so designed to test the understanding, applicability and thinking ability of the student. Some of the tests were made with time limitation and the students were allowed to attempt the same only once. Every student was given a specific login id for single login and attempt to ensure fair judgment of performance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution follows to the academic calendar prepared by the University of Jammu. To ensure the all round development of student college prepares own academic calendar departmental wise to ensure smooth functioning of college. To ensure that curriculum is enrich in academic/Co-curricular activities College Cultural Committee prepare separate calendar for its functioning. University of Jammu gives guidelines on various academic activities in a calendar year which includes: ? Start of a Academic Session ? End of Academic Session ? Mid-term Internal Assessment of students ? Full Term External Assessment of students ? Vacation Schedule ? Practical Examination Schedule Adhering to the above mentioned academic activities as per University of Jammu every department of college prepares its own academic calendar for smooth functioning of college. As per university norms, we are bound to conduct internal assessment tests and external exam is being directly conducted and evaluated by university through college. First internal assessment test is conducted after 8 weeks of the commencement of the semester. After the completion of 12 weeks the second test would be conducted. The collage follows criteria for internal collage evaluation system in internal assessment and sill courses. The time table committee displays all the circulars on notice board from time to time. The faculty reforms and elaborates the syllabus, its objectives and paper pattern to students at the beginning. The faculties provide extra guidelines and counselling to students. The college prepares academic calendar at the beginning of the year and distributes it to the students at the time of their admission in the college and the academic session 2019-20 was no exception. The academic calendar is also distributed among all teaching non-teaching staff of

the college. The academic calendar contains the yearly schedule of the college ranging from the list of holidays (national level holidays, state level holidays, local holidays and the institutional holidays), date schedule of the college examinations and other forms of evaluation such as evaluation through performance in Departmental seminar presentation etc. The tentative dates of publication of college results are also mentioned in the academic calendar. Other than the general timetable and college calendar, different departments also prepare their plans of actions in every academic session separately and implement the same. The following are the evaluation process implemented by the college. 1. One internal assessment test of 20 marks for 4 credit of Skill enhancement course and 6 credit for General and Generic CBCS courses. 2. The 10 marks internal assessment test for 2 credit CBCS ability courses. 3. For practical subjects, there shall be a continuous evaluation during the semester for 25 sectional marks and 50 end examination marks. To improve the outcome of laboratory work done in a semester, out of the 25 marks for internal, day-to-day work in the laboratory shall 8/19/2021 be evaluated for 15 marks and internal examination for practical shall be evaluated for 10 marks conducted by the concerned laboratory teacher. Moreover seminars are conducted for all the students and are asked to present seminars in classroom on select and assigned topics related to subject. Presentation skills, subject knowledge, commutative ability, response given to questions are the criteria to evaluate the class and students. Moreover, Special tests for slow learners and more assignments are given for practice. The students will be informed the mistakes committed and guided to improve their performance in next examinations. It is mandatory to conduct computer practical exams. Computer practical exams are conducted in collage in accordance with prescribed syllabus.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://jammuuniversity.ac.in/student/syllabus-ug-downloads

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BCA	Arts	2	1	50
UG	BCom	Arts	4	4	100
UG	BA	Arts	205	43	20.97
UG	BSc	Science	92	72	78.26
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.gdcbillawar.in/notifications/student-satisfaction-survey-2019-20/562

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	Nill	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nill	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	3	1
National	Poltical science	3	1
National	English	1	0
National	History	2	1
National	Hindi	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	5
Physics	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation

<center>**No Data Entered/Not Applicable !!!**</center>

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2020	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	7	4	2	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Hindi Diwas	**Rashtriya bhasha Prachar Samiti with Collaboration department of hindi Govt. degree college Billawar**	12	150
Rally on Swachta Abhiyan	**Cultural Committee**	15	200
Poster Making Slogan Writing Competition	**Cultural Committee**	5	20
Poster Making ,Potery Slogan Writing Competition	**Cultural Committee**	4	50
Series of Inter College Activities	**Cultural Committee**	4	100
Inter college online Poster Making ,Slogan Essay Writing Competition on occasion of	**Cultural Committee**	5	150

International day against Drug Abuse Trafficking			
Consitution Day Celebration Activities :Pledge taking Ceromony ,Reading of text of Fundamental Duties Lecture on Fundamental rights and Duties	Cultural Committee	15	300
Celebration of Basant Panchmi	Cultural Committee	25	400
Celebration of 550th Birth Anniversary of Guru Nanak Dev Ji	Cultural Committee	20	200
Rally on Dowry System and Child Marry	Woe CEllmn Dev	20	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Inter Collegiate Tournament	04 Medals (Gold-1 ,Silver-01 Bronze-02)	Universty of Jammu	19
All India University Fencing Tournament	01 Bronze Medal	Universty of Jammu	1
Sports Festivel Tournament	Winner in Cricket Tug of War	GDC Kathua	26
Khelo India Inter University	01 Bronze Medal	All India Inter University	1
Divisional Level Essay Writting Competition	3rd Prize Cash -5000/-	P.G. College Women Gandhinagar Jammu	1
District level Cultural Competition	1st Prize in Group Dance 1st Prize in Solo Song	NYK Govt. women degree college Kathua	20
Display your Talent	2nd Prize in Folk Instrumental , 3rd Prize in Folk Dance 3rd Prize in Rangoli	DSW University of Jammu	14
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Women Empowerment	Women Devlopment Cell	Rally on Dowry System and Child Marry	20	100
Women Empowerment	Women Devlopment Cell Cultural Committee	Symposium on International Women Day	15	70
Swachta Pakhwadha	Cultural committee	Rally on Swachta Abhiyan	15	200
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Nill	Nill	Nill
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nill	0	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
15.9	2.97

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing

Laboratories	Existing
Classrooms with LCD facilities	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nill	NIL	2023

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8859	4770000	1389	747714	10248	5517714
Reference Books	159	40000	80	35000	239	75000
Journals	1	2500	1	10000	2	12500
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	52	25	1	0	0	6	6	50	8
Added	9	0	0	0	0	0	0	0	0
Total	61	25	1	0	0	6	6	50	8

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
29.2	24.6	21.76	7.4

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

In order to monitor the quality of the policies and procedures, the institution follows various systems and procedures for the effective functioning. Some of them are listed below. Academic: Policies are framed and deployed right from the admission till the students leave the college. The admission policies adhere to the norms prescribed by the Jammu University with regards to the selection. The students need to fill in the application form at the college. The student will be counseled with regards to the subject of his choice. Applications will be scrutinized and admissions will be done after scrutinizing them by strictly adhering to the university norms. Once admission accepted by the college, the same will be uploaded online to the university web portal. Infrastructure: The student as well as the teaching community is free to use all the facilities available within the campus. The sports facilities can be used by the students with a written request submitted to the Physical Training Instructor at the beginning of the academic session. These facilities can be utilized by the students only with the permission during their free periods or after the college hours The library follows certain rules and regulation for the usage of books. The entry register is kept for both staff and student at the entrance to the library. Anybody who enters the library must enter in the register to use the facilities in the library. At the beginning of the first year, each student will be issued a library cards after collecting their details. New books will be issued to the students only after the previously borrowed books are returned in good condition. At the end of every semester, all the students must return the books to the library. Likewise the teachers are allowed to take any number of books after entering in the teachers register. They also must return the books after they finish reading.. Whoever is leaving the institution be it a student or a faculty must get a no objection certificate from the librarian. The lab facilities are open to all the students for academic purpose. The students are divided into batches so that the apparatus/equipment can be given equally for the students use. The students must maintain a lab manual and record the experiments and programs they do within the lab. They also must maintain a record book throughout the year which shall be taken into account at the time of practical examination. The apparatus/equipment upgraded and replenished every year to provide the students with the state of the art experience. Various facilities in the college are managed by different committees under the overall supervision of the Principal. Currently, the College has a Purchase Development Committee, College Library Committee, Sports and Games Committee, Auditorium Inspection Committee for looking after physical, academic and support facilities. Each committee is headed by one Convenor and assisted by three or four members and they discharge their respective assigned duties as per laid down norms and procedures. The College has 13 classrooms with white boards and proper sitting arrangement for students. Some departments occasionally use smart class room which is equipped with LCD Projector and smart board. Each science department has a well equipped laboratory and new equipments are procured periodically on the basis of

requisition submitted by concerned science department and approval by purchase committee and the Principal. Computer lab has 25 desktop computers with UPS facility. The College Library has 8750 books of different disciplines, competitive magazines and daily newspapers. In order to maintain these facilities, the College utilises funds received from Govt. Of Jammu and Kashmir and fees collected from students for these purposes. The College seminar hall is occasionally utilised by various Govt. Departments for organising official trainings and programmes. The college building is also used as polling station for election purposes. The College play ground is occasionally used by local youths and college students for various outdoor games after obtaining prior permission from the Principal. Sufficient number of support staff is engaged by the College for maintaining and keeping the available infrastructure in good form. Various facilities in the college are managed by different committees under the overall supervision of the Principal. Currently, the College has a Purchase Development Committee, College Library Committee, Sports and Games Committee, Auditorium Inspection Committee for looking after physical, academic and support facilities. Each committee is headed by one Convenor and assisted by three or four members and they discharge their respective assigned duties as per laid down norms and procedures. The College has 13 classrooms with white boards and proper sitting arrangement for students. Some departments occasionally use smart class room which is equipped with LCD Projector and smart board. Each science department has a well equipped laboratory and new equipments are procured periodically on the basis of requisition submitted by concerned science department and approval by purchase committee and the Principal. Computer lab has 25 desktop computers with UPS facility. The College Library has 8750 books of different disciplines, competitive magazines and daily newspapers. In order to maintain these facilities, the College utilises funds received from Govt. Of Jammu and Kashmir and fees collected from students for these purposes. The College seminar hall is occasionally utilised by various Govt. Departments for organising official trainings and programmes. The college building is also used as polling station for election purposes. The College play ground is occasionally used by local youths and college students for various outdoor games after obtaining prior permission from the Principal. Sufficient number of support staff is engaged by the College for maintaining and keeping the available infrastructure in good form.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	Post-Matric Scholarship (Social Welfare Department)	107	609900
b)International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implemetation	Number of students	Agencies involved

enhancement scheme		enrolled	
Scheme for competitive examination coaching for SC/ST, OBC and Minority Category students	15/05/2020	80	Deptt of Life-Long Learning, University of Jammu and GDC Billawar
Personal Counseling	18/11/2019	275	College Faculty, GDC Billawar
Remedial Coaching Scheme	19/10/2019	225	College Faculty, GDC Billawar
Yoga Classes	01/06/2020	95	College Staff, NCC Cadets and NSS Volunteers, GDC Billawar
mentoring	30/07/2019	930	College Staff, GDC Billawar
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Guidance and Counseling	110	250	40	40
2020	Coaching for Jammu University Entrance Test (JUET)	145	160	25	25
[View File](#)					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
18	18	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	0	0	00	0	0
[View File](#)					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	85	BA/BSC	GDC Billawar	University of Jammu/University of Kashmir/IIIM-Jammu/SMVDU/	MA/MSc/MCom/MCA/LLB/Bed/PhD

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
GATE	2
Any Other	9

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cricket Tournament (Men)	Inter-Collegiate Level	15
Kabbadi (Women)	Inter-Collegiate Level	15
Kho-Kho (Women)	Inter-Collegiate Level	15
Cross-Country (Men)	Inter-Collegiate Level	1
Fencing (Men)	Inter-Collegiate Level	1
Swimming (Men)	Inter-Collegiate Level	1
Football (Women)	Inter-Collegiate Level	15
Cross-Country (Men)	All India Inter-University Level	1
Kick Boxing (Men)	National Level	1

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Bronze medal (1)	National	1	Nill	01. SDBI/NSC2019/180	Mr. vivek Sharma

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

We at GDC Billawar are firm believer that overall growth of students is

possible only when we give student a platform to express themselves in their areas of interest other than academic front. The college has a well structured IQAC team, Complaints and Grievance redressal cell, College Women development cell, Anti-ragging committee, Students Welfare Aid committee, College beautification team, Discipline committee, College canteen committee which has students representation to ensure the transparency and to reduce favoritism and partiality. Student representatives try to approach almost each and every student and to aware them about the various activities and rules and regulations of the institution. The IQAC team assures that the college maintains the highest standards of quality education. To gurantee the quality education provided by the college is in tandem with the student requirements we have student representatives working closely with the senior members of the team and the current student representative is Mr. Nitesh Sharma from Semester VI. The college is determined to provide a safe and secure working environment for its employees as well as for the students. Student representatives are actively involved to ensure a secure environment for all the students of the college. The college is sensitive to the needs and requirements of differently abled students and students from SC, ST and other weaker sections and so there is Students Welfare Aid committee and Career counseling committee. Girl representative in the women development cell ensure the rights of girls students and redress their problems to the convener of the commmittee. The committee also try to help and motivate the underprivileged girls so that they can compete with their counterpart in full enthusiasm. Student unit of NSS and NCC organise and participate in various programmes like Independence day celebration, summer camp, Yoga camp, celebration of Republic day, Road sfety programmes, Plantation drives and many more.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

For decentralization, the institution has a mechanism of providing operational autonomy to various functionaries to ensure a decentralized governance system. Thegoverning body and chairperson of the IQACtake important decisions in consultation with nominates of different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body and IQAC. Faculty members are given representation in various committees/cells nominated by the Principal in consultation with convener IQAC. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and

professional development of faculty members. Following are the different committees which have been nominated by the IQAC. 1. Admission committee 2. Career Counsellingcommittee 3. Women Development Cell 4. Purchase /Development /Advisory committee 5. Discipline committee 6. Library Committee 7. Examination/Internal Assessment Committee 8. Cultural/ literary committee 9. Magazine committee 10. Timetable committee 11. Canteen committee 12. Sports committee 13. Internal Complaints Committee14. Counselling and Career Guidance 15. Tax Related Committee16. Anti Ragging Committee etc.Students are empowered to play important role in different activities. Non-teaching staff are represented in the governing body and the IQAC. Suggestions of Non-teaching staff are considered while framing policies or taking important decisions. For Participative management, the institution promotes the culture of participative management at the strategic level, functional level and operational level. Strategic level: The Principal, and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, discipline, grievance, support services, finance etc. At Functional level, Faculty members share knowledge among themselves, students and staff members while working for a committee. At operational level, the Principal interacts with government and external agencies faculty members maintain interactions with the concerned departments of affiliating university. Students and office staff join hands with the Principal and faculty for the execution of different academic, administrative, extension related, co- and extracurricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Our college being the affiliated college of the University of Jammu, follow the curriculum as prescribed by the university through its board of studies for different courses and subjects. The college academic calendar is semester based and choice based credit system (CBCS) pattern. All our assistant professor are being doing induction courses sponsored by the govt. through either college or a university. Out teachers also participate in different orientation and fresher courses offered by the different HRDC-UGC centre located in different universities of the country. The college faculty is also actively involved in the enrichment and designing of curriculum framework. Our teacher participates in the different board of studies established by the university of Jammu.
Teaching and Learning	1. Learning is encouraged among students through IT enables, interactive, collaborative, and independent learning is encouraged in

		the institution. 2.Critical thinking is nurtured among students to transform them into lifelong innovators through brain activity, group discussions, problem solving, role play, case studies, class seminars and question answers methods. 3. Creative skill of the students is evoked through wall papers, college magazines, newsletters, cultural and sports activities. 4. Other than classroom teaching students are also delivered through WhatsApp groups, google classes, zoom, wiseapp and by providing internet facility to access the e-resources. 5. Learning through field visits and participation in skill activities is encouraged.
	Examination and Evaluation	Mid semester internal examination is conducted by the college as per the norms of University of Jammu. And final exam are conducted by the affiliating university. Class tests, student seminars, interactive sessions, practical examinations, debates etc are conducted by departments to evaluate the students. Examination committee and tabulation committee have been formed by the IQAC for effective implementation of the evaluation reforms of the university. Internal assessment marks are uploaded in the Jammu university portal that is www.jucc.in
	Research and Development	The college is offering undergraduate programmes only, however, teachers are always encourages to carry different research projects through UGC and other funding agencies. The college administration has eased out to send research proposals received from the faculty to administrative department for approval. Meanwhile, the college augmented its internal tools of research such as well equipped computer labs, science labs etc. which help and explore avenues for doing research projects within the college campus
	Library, ICT and Physical Infrastructure / Instrumentation	1. Automation of library is under process, more books are purchased and separate internet connection is provided. 2.One new Hall is created for providing more sitting facility. 3. DPRs for Science Block, Sports Block, Staff Quarters and Principal Quarters are sent for approval. Sports fields for Girls and Boys are developed. 3. Class rooms, MOOC centre and

	laboratories are provided with smart interactive system and individual power backup. 4. All staff members are provided with computer system and printers. 5. Purchase of modern instruments for practical purpose is encouraged besides adding the routine one.
Human Resource Management	1. Students are encouraged to participate in seminars, special lectures, field tours, quiz, debate etc to increase their skill and experience. Details can be found in the college website 2. Faculty members are encouraged to participate in trainings, workshops, and staff development programmes 3. Different sub-committees are nominated by the IQAC to ensure academic and administrative experience of faculty members
Industry Interaction / Collaboration	Various civil society members such as civil administration, Indian Army, Universities, Industrial Units and Scientific Institutes voluntary or in collaboration help the students for providing such education. Either experts from these organisations are called for sharing their expertise with the stakeholders or students and staff is sent to these for getting training. Training of NCC cadets, organising seminars, exposure visits with Indian Army, managing visits to fish farm, animal husbandry, poultry farm, sericulture unit etc. were organised for improving their skills.
Admission of Students	University schedule is followed for the process of admission in the college which is duly notified in print media and in college website.Information brochure is provided which contains all the information of availability of courses, number of staffmembers, details about academic calendar etc. College websites is updated regularly. All information related to admission, merit list, last date etc. is notified on the college website as early as possible. Merit list is prepared according to the policy of reservations and other governing rules of the government. Allstudents are given fair chance to be admitted in the college. Financially weaker students are also motivated to take admission in the collegein which career counselling committee guides the students. They

	provide them the way to access financial aid facility along with govt schemes of scholarship while seeking admission as well as to pursue their chosen course. Along with admission committee, guidance and counselling committee is always there for the help of the students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Bulk SMS service, WhatsApp groups, and College Website for dissemination of information among students, staff and parents. Communication with administration and other stakeholders with official email.
Administration	College Website http://www.gdcbillawar.com is maintaining the information related to institution. CCTV installed for monitoring, Face recognition/ Biometric Attendance System for Staff. Procurement of items is done through e-Tendring via Department of Information and Public Relation (http://new.jkdirin f.in/DepartmentTenders.aspx). Execution of civil works is done through e-Tendring by the executing agency (https://jktenders.gov.in/nicgep/app). Library is in the process of automation.Staffing is regulated through centralised personal information system (https://jkcpis.nic.in/). All departments are provided with Computer system for working.
Finance and Accounts	Payments are made directly into recipient's account through Public Financial Management System (PFMS) (htt ps://pfms.nic.in/NewDefaultHome.aspx) and budget allocation, estimation and monitoring is done through online computerised system of JK Beams (https://www.beamsjk.gov.in/).
Student Admission and Support	Online admission system for students http://jkhighereducation.nic.in/admissi on.html. Registration and enrolment of students is maintained through JUCC web-portal provided by the University (http://jucc.in/Student_Home.aspx). For applying scholarship National Scholarship Portal (NSP) (https://scholarships.gov.in/) is used and verification of which is done through JK Back Office official portal

	of Jammu and Kashmir (https://www.jk.gov.in/jkbackoffice/). Students are taught through smart class room delivery system. Maximum number of class rooms and laboratories are converted into smarts class rooms.
Examination	Examination forms are filled and enrolment is generated through web portal JUCC (http://jucc.in/Student_Home.aspx). The college conducts semester level examination as per the policy designed by the affiliating university, however, the college has developed its own mechanism based on assignments, project work, field work and internal assessments to conduct internal part of the examination. Faculty members of this college perform their evaluation duties as examiner, head examiner, scrutinizer, reviewer as and when appointed by the university.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nill	Nill	Nill	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC Sponsored General Orientation Course	1	05/11/2019	25/11/2019	21

UGC Sponsored General Orientation Course	3	03/12/2019	23/12/2019	21
Refresher Course	2	06/01/2020	18/01/2020	13
FDP	1	10/02/2020	14/02/2020	5
Productivity Enhancement Program	1	03/02/2020	08/02/2020	6
FDP	3	18/05/2020	03/06/2020	17
GOC	1	04/06/2020	01/07/2020	28
GOC	1	26/06/2020	24/07/2020	28
FDP	2	01/06/2020	03/06/2020	3

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
17	10	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
National Pension Scheme, General Provident Fund, State Life Insurance,Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Child Care Allowance,Travelling Allowance, Border Allowance, Medical Allowance, House Rent Allowance	National Pension Scheme, General Provident Fund, State Life Insurance,Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Child Care Allowance, Travelling Allowance, Border Allowance, Medical Allowance, House Rent Allowance	Scholarship from Social Welfare Department for ST, SC, OBC, Minority Scholarshipand Students Aid for needy and Poor Students, for participation in sports and other activities students are given TA @ 390/- per candidate for one side journey, DA @ 150 and Refreshment @ 50 in addition to the match fee deposited as required from time to time

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Audit of institutions for financial management and resource mobilization are conducted by Accountant General (Audit) Govt of Jammu and Kashmir and Directorate of Audit and Inspection Govt of Jammu and Kashmir. The schedule of audit is decided by these Govt agencies themselves. Queries raised by the audit in the audit report are settled by producing the requisite justification and proofs. Suggestions of the audit report are taken into consideration in future course of action.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
received from NCC Unit HQ	26235	Student Refreshment during NCC activity

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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	Yes	Department of Audit and Accounts General, JK Govt.	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents participated for the Plantation drive organised by the college. 2. Parents participated in International Yoga Day. Along with their wards they also performed various Yogaasanas on its celebrationand making awareness. 3. The college encourages the student parent feedback system in analysing the academic and administrative facilities available in the campus.

6.5.3 – Development programmes for support staff (at least three)

All the teachers are encouraged to use audio-visual teaching aids, charts, models etc. for effective teaching-learning processes. Almost all the laboratories are provided with charts, models etc for effective teaching-learning process. Smart rooms are installed with interactive panels for making the teaching the process more efficient. Computer and printer facility is also provided in all the staffrooms for their requirement.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

. Procurement of Lab and Computer equipment for the student use. 2. Augmentation of Infrastructure, resources in the college library and Reading Room. 3. Regular webinars, conferences and seminars were organised for updating their knowledge.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day	08/03/2020	08/03/2020	70	150
Beti Parhao, Beti Bachao	24/01/2020	24/01/2020	30	250

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The conventional source of electric system has been replaced by more efficient electric tools such as LEDs, and solar energy system which significantly reduces energy usage and thus help in declining cost by lowering electricity expenditure. As LEDs bulbs consume less power per unit of light emitted. Another one of the leading LED lighting advantages is their energy-efficient operation. Thus, College administration took environment friendly measures and replaced the conventional energy methods with LEDs bulbs and as results of this we could see as much as 80 improvement in our overall energy efficiency. Total energy expenditure occurred on annual energy consumption by means of renewable resources of energy for the year 2019-20 as per office record was Rs 140000/.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	2
Physical facilities	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	1	26/12/2019	10	Organized winter camp in adopted villages Bathri, Tilla Billawar	cleaniness drive and reviving of water resources and awareness drive	65

| | | | | | | through p laycards, wall painting and slogan writings |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
prospectus	18/06/2019	The prospectus of the institution is a hand-book on code of conduct for all stake holders. The college hand-book includes the rules and regulations regarding the admission process/fee structure/Subject combination/cancellation of admission, if any/process for evaluation and examination/issuance of Identity card and financial assistance/curricular and extracurricular activities and awards, prizes etc for meritorious students/ anti-ragging cell/Instruction for students Dos and Don'ts /distance education mode facilities available etc
Constitution of various Committees	15/08/2019	College Advisory Committee 2. College IQAC Committee 3. College Development Committee 4. College Development Committee 5. College Discipline Committee 6.College Purchase committee 7. College Publicity Committee 8. College News Letter Committee 9.College Examination Committee 10. College Scholarship Committee for SC/ST 11. College Sports Committee 12. College Magazine Committee 13. College Anti Ragging Committee 14. College Picnic

Committee 15. College Library Committee 16. College Literary Activities Committee 17. College Cultural Committee 18. College Bus Committee 19. College Canteen Committee 20. College UGC Committee 21. College Financial Aid Committee 22. College Grievances and Redressel cell 23. College Science Purchase Committee 24. College Printing and Stationary Committee 25.College Beautification committee 26. College women development Cell 27. College Hospitality and Protocol Committee 28. College Career Counseling Committee 29. General Time Table Committee 30.NSS/NCC Committees 31. Psychology Counseling committee 32. Red Ribbon Committee

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Non-violence Day	11/09/2020	11/09/2020	170
Forests are sustainable source of environment	15/09/2020	15/09/2020	110
Yoga and health	02/10/2020	02/10/2020	170
Gandhi and Secularism	14/10/2020	14/10/2020	120
Rashtriya Ekta Divas	31/10/2020	31/10/2020	170
Ahinsa and shanti	04/11/2020	04/11/2020	130
Vigilance Awareness Week	30/10/2020	04/11/2020	190

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

In order to maintain clean and cordial environment in the campus, the institution has started following activities which are essential for eco friendly environment. 1. The campus started wrapper free campus, dustbins were installed on whole of the campus to achieve the target. 2. The campus have installed coloured dustbins 3. Developed a beautiful Botanical/herbal Garden. 4. Plants nursery and flowers beds and to make the campus green and clean, 5. College administration carried out massive plantation derive. 6. College

developed a well maintained drain system. 7. College has developed a well maintained Paper free campus by use of technology. 8. College has made pits for the solid waste management 9. College also follows the procedure of rain water harvesting 10. College has constituted eco-club.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The following are the best practices of institute. 1. Preparation and Implementation of five year Strategic Plan for AY 2019-20 to AY 2023-24. The major objective of this plan is to identify the thrust areas for the qualitative growth of the institute and ensure progress towards identified direction by sharing the vision amongst the stakeholders and ensuring their contribution. 2. Reading Club Activity for faculty. This aspect of our institution is encouraging one as whole faculty of this college leaves no stone unturned in motivating the students towards promotion of moral values as the faculty take it as ambition. 3. Organizing institute level competition names as innovative practice league. The faculty also tries its level best to inculcate the spirit of tolerance, patience, positive thinking, reasoning, patriotism etc. among the students. We have achieved a lot in this regard. The practices we are talking about have proved beneficial and result oriented. This practice helps the students/ youngsters in the field of personality development, tolerance, pragmatics and decision making. 4. Use of Active learning tools and techniques for delivery and assessment . To identify the goals, thrust areas and objectives for institutional growth for the period of next five years. To define the metrics for the targets to be achieved for the goals and the thrust areas To identify the responsible persons for the goals and objectives to be attained. To devise and implement the strategies in order to achieve the targets and the goals. 5. The Department of Physical and sports of this college has been playing an important role to the development of physical fitness of faculty and students thus enriching sports culture in the college campus. This is due to dynamic approach of the department, many students excelled in different activities. In this session, many prizes at the national level in various sports have won by the college Students. By introducing the practice we are talking about, we see the tremendous changes in the field of quality education and human behavior. As already mentioned, the main motto of healthy teaching learning process and sports related activities is to make people good human beings with skill and expertise.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

"IF DAUGHTER EDUCATED IT IS EQUIVALENT TO AN EDUCATIONAL INSTITUTION" Motivating Parents for encouraging their daughters to pursue primary to higher education. It is very much importance in the overall progress and development of the institution. With this view our college has its own mission statement accordingly we always try to function uniquely, innovatively and distinctively from the other institutions. As far as our Mission and Vision is concerned, college always try to implement the distinctiveness in the work. Our college has a large number of students from the surrounding villages. The number of girl students is more in number. Most of the students from rural areas poor background, but they are not poor in talent, knowledge and humility. Our college staff identify their talent and encourage them as per our mission

statement, 'our aim is to bring the girl students into the main stream of higher education'. This institution was established on the year 2005. The main aim was to provide an opportunity to the rural students of this area especially the rural girl students to pursue the higher education for their development and progress of the family. In accordance with mission statement HEI gives exposure to the girl students to get an opportunity to participate in every curricular, extracurricular and extension activities very actively. Our college gives priority to promote education for poor students of all communities of rural background. The rural background students can't effort their education in the urban colleges. The performance of our college in one area distinctive to its vision. Every year large number of rural students takes admission in different programmes and courses of the college. The college provides admission to all SC, ST, NT, OBC other backward students on priority. The focus is always on gender sensitization programmes. The distinctive area of the institute is socio-economic upliftment of rural students through quality education. Since the establishment of the institute, it has successfully been marching ahead and taking efforts endlessly for the betterment of socio-economically backward section of the society. The institute has been playing a pivotal role in the development of such students through the means of education. Around 80-90 students enrolled in the college belong to economically socially backward section of the society. The students from such category have been benefited from the quality education provided by the college attained the top positions in academic, social, political, cultural, sports etc. areas. The support the area of distinctiveness, the college has adequate number of classrooms, well equipped laboratories, computer Lab, language Lab, Examination section, career counseling cell, etc to facilitate the curricular, co-curricular extra-curricular activities. Thus the college has made remarkable growth over the years in its infrastructure facilities to cope with the changing scenario of higher education modern demands in the context of globalization.

Provide the weblink of the institution
https://www.gdcbillawar.com/notifications/criteria-iii/289

8.Future Plans of Actions for Next Academic Year

1. Construction, Administrative Block, Chowkidaar Room, Girls, Common Room etc. 2. Augmentation of College Infrastructure via additional classrooms, laboratories etc. 3. Leveling of Play grounds of the college 4. Organization of state and national level events in the college. 5. Planting more trees and making the campus pollution free. 6. Installation of CCTVs in the campus 7. Installation of Interactive Panels in the maximum number of classrooms. 8. Augmentation of Sports Infrastructure. 9. Construction of Separate library Block. 10.Purchase of more books for the Library. Powered by