



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOVERNMENT DEGREE COLLEGE BILLAWAR
Name of the head of the Institution	Dr. Jugal Kishore
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01921122206
Mobile no.	9419207800
Registered Email	gdcbillawar2005@gmail.com
Alternate Email	anitajamwal004@gmail.com
Address	Govt. Degree College Billawar, Dewal, Phinter
City/Town	Kathua
State/UT	Jammu And Kashmir
Pincode	184204

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Prof. Sanjeev Gupta			
Phone no/Alternate Phone no.		01921122206			
Mobile no.		9797672063			
Registered Email		sanjeevbotany@gmail.com			
Alternate Email		lekhraj1965@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.gdcbillawar.com/notifications.php?nid=325			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://docs.google.com/viewerng/viewer?url=https://admin.clickheights.com/upload_imgss/admi_noti_55academicCal2018-19.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	1.70	2019	18-Oct-2019	17-Oct-2024
6. Date of Establishment of IQAC			08-Feb-2012		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by	Date & Duration		Number of participants/ beneficiaries		

IQAC		
Staff Meeting in the Chamber to discuss about the NOC for the introduction of new courses.	18-Sep-2018 01	11
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Salary	State Govt.	2019 365	29607000
Institution	O.E	State Govt.	2019 365	90000
Institution	Telephone	State Govt	2019 365	27000
Institution	T. Exp.	State Govt	2019 365	810000
Institution	Electricity	State Govt	2019 365	304000
Institution	Multipurpose hall	State Govt	2019 365	19575000
Institution	Renovation and white wash of college Building	State Govt	2019 365	1000000
Institution	Material and Supply	State Govt	2019 365	70000
Institution	Machinery Equipment	State Govt	2019 365	32000
Institution	Books and Periodical charts	State Govt	2019 365	144000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Prepared full SSR and completed all formalities for NAAC accreditation of the college in its first cycle. Repair and renovation work of the college ahead of NAAC Peer Team visit. Conducted student's Union election. Development of Botanical Garden and beautification of the Campus by developing floral beds and plantation of trees.	
View File	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
To ensure smooth working in office	"Six desktop computers purchased."
"To encourage and facilitate students to play cricket need was felt to prepare cricket pitch in the College campus"	"A Cricket pitch was prepared for practicing cricket."
"Replacement of white boards in Classrooms"	"Purchased four white boards for classrooms."
"To keep records and documents safe and intact."	"21 Almirahs and lockers were purchased."
"To accommodate increasing needs of Sports/Library/Chemistry Deptts. Requisition for r-ucks submitted"	"Meeting held and subsequently purchased required number of racks for respective departments."
Repair and renovation of Commerce Block	Meeting held and later implemented
View File	
14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019

Date of Submission	10-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Administrative setup of the college runs the institution in cooperation and coordination with management involving all stakeholders in the following manner: A. Information is sought through frequent meetings with different committees, feedback system from students, parents, staff etc., Complaint/Suggestion box installed in the college, grievance redressal system and personal social media services. B. Information so sought is processed through appropriate committee and recommendations so made by the members of committees are executed and implemented at proper level. C. Information from the administration and management is disseminated through official website, newsletter, information brochure, parent teachers meet, alumni meet, print media, social media, bulk sms service etc. Besides, college also uses following modules/facilities for Management Information System of the college. 1. JK Bankk Office official portal of Jammu and Kashmir (https://www.jk.gov.in/jkbackoffice/) For verification of scholarship received from Social Welfare Department 2. National Scholarship Portal (NSP). (https://scholarships.gov.in/) For applying scholarship 3. (Prime Minister Special Scholarship Scheme) PMSSS For processing admission under PMSSS outside the state 4. JKCPIS(https://jkcpis.nic.in/) For maintain online record of staff. 5. Bulk SMS service For disseminating information among students and staff 6. WhatsApp Groups: WhatsApp groups are made class wise and subject wise, monitored by the concerned teaching faculty for information and discussion 7 Official email for communication with authorities outside the college. 8 Official Website for displaying and inviting the information of the institution. 9 JK Beams (https://www.beamsjk.gov.in/). An online computerized system for</p>

monitoring budget allocation 10. Biometric Attendance System for Staff 11 . CCTV and Security Systems For tracking all the activities of the campus. 12. Online admission system for students 13. Online Banking Transactions 14. Google Forms for obtaining feedback from stakeholders .

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• Every year the college makes its proposed academic calendar according to the latest notices and circulars from Jammu University. Students are informed by notifying them through a notice board and on the college website. • Orientation classes are organized for newly admitted students to make them aware about the curriculum implementation. • Time table is prepared according to the number of credits mentioned in the syllabus of every course offered by the college. • Teachers prepare their teaching plans according to the number of lectures allotted in the syllabus. • Teachers use smart panels and teaching learning aids during lectures to demonstrate topics. • Regular class tests are conducted after completion of the syllabus. Field tours are conducted by the various science departments i.e., Zoology, Botany, Geography and Environmental Science to ensure effective implementation of the curriculum. • Remedial classes were also conducted by Career counseling cell for the slow learners. • Online lecture are also broadcasted in the college. Swayam Prabha and Gyandarshan are also used in the college for students beyond class hours. • College also organized guest lecturers of scientists, professors of reputed institutes for students. • Students are trained through skill courses future • Moreover, the Career Counseling Cell of the college organizes seminars, symposiums, workshops and conferences for the enrichment of curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
0	0	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	All subjects in which college is catering	11/06/2016

	education	
BSc	All subjects in which college is catering education	11/06/2016
BCA	All subjects in which college is catering education	11/06/2016
BCom	All subjects in which college is catering education	11/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	Intership Project	1
BSc	Field tour to nearby area or Botanical Garden to study plant diversity.	114
BSc	1. Visit to poultry farm, Dairy farm and Fish farm. 2. Project report on any one of the insect vectors and disease transmitted.	81
BA	Field study	413
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
As per the feedback collected from alumni of the college in 2018-19, it has

been observed that the alumni have given poor response for the canteen facility, sports grounds and hostel facility of the college. Keeping in view their response, the college submitted the plan for construction of the hostel facility, play ground leveling. To improve the canteen facility, the college has started the canteen and monitors regularly.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	Computer Application	40	1	1
BCom	Commerce	80	7	7
BSc	Science	640	286	286
BA	Arts	520	384	384

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1369	0	39	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
39	32	10	1	1	9

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Remedial classes was organized in collaboration with the Department of Life Long learning, University of Jammu as mentoring system to help weak and under privileged students of the college. Guidance and Counselling cell of the college organizes periodically Guest/Visitors lectures of expertise to help students in learning and all round development of personality of students. In addition to that seminars, workshops, excursions etc, were also organized from time to time for benefits of the student community as a whole. The mentors provide various assistance to students: • Helping in teaching and learning process • Under MANODARPAN, placement cell was established to provide/ assist students in placement related queries. • Sports/ Curricular/Co-Curricular events were organized to channelized students energy in right direction. • Identifying the slow learners and provide necessary assistance. College also takes special initiatives for advanced learners by not only identifying them but also encouraging them to perform well in future endeavors. College invites expert of different fields to mentor students and select various profession. The college has out shined in various academic/cultural and Co-Curricular activities and brings laurels for the college

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1369	39	1:35

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	14	17	0	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Arun Sharma	Assistant Professor	Best teacher Award
2018	Dr. Arun Sharma	Assistant Professor	Organizing secretary of two day national conference
2018	Dr. Arun Sharma	Assistant Professor	Delivered an invited talk in an international workshop held at China.

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	VI	07/01/2019	13/07/2019
BSc	UG	VI	07/01/2019	13/07/2019
BCA	UG	VI	07/01/2019	13/07/2019
BCom	UG	VI	07/01/2019	13/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the prescribed rules and statue laid down by conducting the Continuous Internal Evaluation by the University of Jammu. The medium of internal assessment under Choice Based Credit System includes: 1. One Internal Assessment Test of 20 Marks for 4 Credit and 6 Credit CBCS Courses. 2. One Internal Assessment Test of 10 Marks for 2 Credit CBCS Courses. 3. Practical Internal Assessment of 25 Marks Test for Science Subjects which includes Attendance of 5 marks, Student's Day to Day Performance of 10 Marks and Test of 10 Marks. 4. Internal Assessment of 4 Credit Skill Enhancement courses as per

the guidelines of University of Jammu. College prepares its own examination date sheet for the conduct of Internal Examination and approved by college examination committee. To ensure transparency, students are asked to write the Internal Assessment Tests in Answer Booklets provided by the college. After evaluation, answer sheets are available for perusal by the students and are discussed by concerned departments with students to give feedback on areas in which progress can be made. The results are constantly monitored by the class teacher to ascertain whether learning outcomes for all courses are being achieved. It provides an opportunity to relook at and modify teaching strategies if the students are not performing well. Results are recorded for reference purposes and are also communicated to the affiliated university in a timely manner for preparation of final results. For the special children who are little slow in their learning are identified on basis of their participation, performance in periodical tests in the classroom and pass percentage. Remedial lectures and revision lectures were specially introduced to help needy students. In addition to periodic schedule based assessment, continuous progressive assessment is also performed through regular as well as random Class Tests, quiz competitions, projects etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution adheres to the academic calendar prepared by the University of Jammu. To ensure the all round development of students, Internal Quality Assurance Cell of the college prepares own academic calendar departmental wise to ensure smooth functioning of college. To ensure that curriculum is enrich in academic/Co-curricular activities, academic calendar of the college helps in this respect. Schedule for various activities such as seminars, workshops, tutorial classes, academic tools and extension activities (NSS/NCC) sports events were also included in the academic calendar. Periodical staff meetings were also conducted to ensure the adherence of Academic Calendar. Remedial teaching classes were also conducted for weak and slow learners.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.gdcbillawar.com/notifications/course-outcomes-gdc-billawar/157>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BCom	Arts	1	1	100
UG	BA	Arts	116	79	68.10
UG	BSc	Science	98	57	58.16
UG	BCA	Science	2	1	50

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.gdcbillawar.com/notifications.php?nid=325>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	00	0	Nil	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Physical Education	1	1
International	Physics	3	2
National	Physics	2	1
International	Chemistry	2	2
National	Urdu	2	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	2
Hindi	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Cluster formation and phase transition in nuclear disassembly using a variety of clusterization algorithms	Dr. Arun Sharma	Physical Review C	2019	3	Govt. Degree College Jammu	2
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2018	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	4	4	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
0	0	0	0
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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Annual Athletic Meet	08 Medals (Gold-03 ,Silver-02 Bronze-03)	University of Jammu	5
National Sports Championship	05 Medals (Gold-01,Silver-03 Bronze-01)	Jammu University	2
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Women Empowerment	Women Development Cell	Lecture : on Welfare Schemes for Tribal Women	8	150
Women Empowerment	Women Development Cell	Symposium on Role of Globalisation in the Development Women	12	100
Women Empowerment	Women Development Cell	Painting Competition on Women Issues	2	112
International Womens Day	Women Development Cell	Display educational Movie	4	50
Health Awareness	Women Development Cell	Lecture on Women Health	6	124
150th Birth Anniversary of Mahatma Gandhi	Cultural committee collaboration with Gandhi Global Family JK	Symposium on Truth Non -Violence,Plantation Drive, Swachta Abhiyan Rally	15	250
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant

		/research lab with contact details			
0	0	0	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nil	0	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20817000	11341966

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Others	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Not Automated	Nil	0	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8752	500000	107	60000	8859	506000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	46	25	1	0	0	3	6	50	3
Added	6	0	0	0	0	0	0	0	0
Total	52	25	1	0	0	3	6	50	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Null

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
247000	88216	20571000	11253750

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

In order to monitor the quality of the policies and procedures, the institution follows various systems and procedures for the effective functioning. Some of them are listed below. Academic: Policies are framed and deployed right from the admission till the students leave the college. The admission policies adhere to the norms prescribed by the Jammu University with regards to the selection. The students need to fill in the application form at the college. The student will be counseled with regards to the subject of his choice. Applications will be scrutinized and admissions will be done after scrutinizing them by strictly adhering to the university norms. Once admission accepted by the college, the same will be uploaded online to the university web portal. Infrastructure: The student as well as the teaching community is free to use all the facilities available within the campus. The sports facilities can be used by the students with a written request submitted to the Physical Training Instructor at the beginning of the academic session. These facilities can be utilized by the students only with the permission during their free periods or after the college hours. The library follows certain rules and regulation for the usage of books. The entry register is kept for both staff and student at the entrance to the library. Anybody who enters the library must enter in the register to use the facilities in the library. At the beginning of the first year, each student will be issued a library cards after collecting their details. New books will be issued to the students only after the previously borrowed books are returned in good condition. At the end of every semester, all the students must return the books to the library. Likewise the

teachers are allowed to take any number of books after entering in the teachers register. They also must return the books after they finish reading.. Whoever is leaving the institution be it a student or a faculty must get a no objection certificate from the librarian. The lab facilities are open to all the students for academic purpose. The students are divided into batches so that the apparatus/equipment can be given equally for the students use. The students must maintain a lab manual and record the experiments and programs they do within the lab. They also must maintain a record book throughout the year which shall be taken into account at the time of practical examination. The apparatus/equipment upgraded and replenished every year to provide the students with the state of the art experience. Various facilities in the college are managed by different committees under the overall supervision of the Principal. Currently, the College has a Purchase Development Committee, College Library Committee, Sports and Games Committee, Auditorium Inspection Committee for looking after physical, academic and support facilities. Each committee is headed by one Convenor and assisted by three or four members and they discharge their respective assigned duties as per laid down norms and procedures. The College has 13 classrooms with white boards and proper sitting arrangement for students. Some departments occasionally use smart class room which is equipped with LCD Projector and smart board. Each science department has a well equipped laboratory and new equipments are procured periodically on the basis of requisition submitted by concerned science department and approval by purchase committee and the Principal. Computer lab has 25 desktop computers with UPS facility. The College Library has 8750 books of different disciplines, competitive magazines and daily newspapers. In order to maintain these facilities, the College utilises funds received from Govt. Of Jammu and Kashmir and fees collected from students for these purposes. The College seminar hall is occasionally utilised by various Govt. Departments for organising official trainings and programmes. The college building is also used as polling station for election purposes. The College play ground is occasionally used by local youths and college students for various

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Post-Matric Scholarship (Social Welfare Department)	135	769500
b) International	nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Scheme for competitive examination	15/02/2019	90	Deptt of Life-Long Learning, University of Jammu

coaching for SC/ST, OBC and Minority Category students			and GDC Billawar
Personal Counseling 2018 350 College Faculty, GDC Billawar	01/07/2018	900	GDC Billawar
Remedial Coaching Scheme	10/03/2019	180	GDC Billawar and DLLL, Jammu University
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Guidance and Counseling	390	350	35	35
2019	Coaching for Jammu University Entrance Test (JUET)	110	0	25	25
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
13	13	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	0	0	Nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	140	UG	HED	University of Jammu,	M.A, M.Sc, B.ed etc.

Kashmir,
etc.

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Competition for award for Enterprise Development and Promotion of Brand MSME.	District Level	150
One-Day Lecture on Career Counseling (Army, Civil Services, Banking Sector)	Intra-Collegiate Level	200
Symposium on Truth and Non-Violence	Intra-Collegiate Level	15
Punctuality Week	Intra-Collegiate Level	60
Symposium	Intra-Collegiate Level	10
Painting Competition	Intra-Collegiate Level	13
Annual Athletic Meet	Inter-Collegiate Level	5

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Silver medal	National	2	Nil	01. SDBI /NSC2019/180 02. SDBI /NSC2019/179	. Arun Khajuria, 02. Rohit Singh
2019	Gold and Bronze Medal	National	2	Nil	01. SDBI /NSC2019/461 02. SDBI /NSC2019/496	Arun Khajuria, Rohit Singh
2019	Silver medal	National	1	Nil	SDBI/NSC 2019/80	Arun Khajuria
2019	9th position (kick boxing cha	National	1	Nil	Serial No. 439	Arun Khajuria

mpionship)

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

We at GDC Billawar are firm believer that overall growth of students is possible only when we give student a platform to express themselves in their areas of interest other than academic front. The college has a well structured IQAC team, Complaints and Grievance redressal cell, College Women development cell, Anti-ragging committee, Students Welfare Aid committee, College beautification team, Discipline committee, College canteen committee which has students representation to ensure the transparency and to reduce favoritism and partiality. Student representatives try to approach almost each and every student and to aware them about the various activities and rules and regulations of the institution. To guarantee the quality education provided by the college is in tandem with the student requirements, we have student representatives working closely with the senior members of the team and the current student representative is Mr. Nitesh Sharma from Semester IV. The college is determined to provide a safe and secure working environment for its employees as well as for the students. Student representatives are actively involved to ensure a secure environment for all the students of the college. The college is sensitive to the needs and requirements of differently abled students and students from SC, ST and other weaker sections and so there is Students Welfare Aid committee and Career counseling committee. Girl representative in the women development cell ensures the rights of girls students and redress their problems to the convener of the committee. The committee also tries to help and motivate the underprivileged girls so that they can compete with their counterpart in full enthusiasm. Student unit of NSS and NCC organise and participate in various programmes like Independence day celebration, summer camp, Yoga camp, celebration of Republic day, Road sfety programmes, Plantation drives and many more.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

90

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

To ensure decentralisation of power and participative management of the institution by all the stakeholders viz., Chair (Principal), Staff (Teaching and non-teaching) and Students, following mandate leadership and key roles have been assigned at different rungs of ladder to provide a second rung of

leadership. Senior most faculty member of different subjects has been assigned the responsibility of 'Head of departments' so that working of the concerned individual departments can be monitored easily. A staff secretary is duly elected by staff to address staff related issues in the College. The Higher Education Department gives adequate autonomy to the Principal for ensuring smooth and efficient functioning of the College to accomplish the stated vision and mission. For the smooth functioning of the College, various Committees and units are formed and these Committees have sufficient freedom in their area of operations. Every convenor and member leave no stone unturned to accomplish the respective assigned task. These committees are chaired by experienced and senior faculty members involving the members from different departments including teaching and non-teaching staff. Academic responsibilities are distributed among all the faculty members. Periodical meetings are held for addressing routine issues and faculty members discuss about action plan for early resolution of issues. Feedback and suggestions are always encouraged in such meetings and efforts are made to implement them. To involve students as a part of inclusive participation a body of NSS, NCC, Red Ribbon Club was framed which comprised of various students from every class/section giving equal representation to both the genders (boys girls) and headed by Head Boy and Head Girl. Various activities were organised by these groups from time to time. For instance, NCC units organised seven days Swachh Bharat Summer Internship Camp, cleanliness drive for Sukrala Mata and Shiv Mandir Temple, awareness camp for farmer Community regarding different Kisan Yojanas etc. The principal gives full autonomy in arranging these kinds of activities to concerned committees and students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Faculty is motivated for research publication and the latter is displayed in the display board for inspiring the others. Faculty is encouraged to organise and participate for paper presentation in seminars, workshops, and conferences within and outside the institution.
Admission of Students	The College follows the University schedule for the process of admission duly notified in print media. Information brochure containing the information of availability of courses, staff, Do's and Don'ts along with academic calendar is provided by the college. Merit list is prepared according to the policy of reservations and other governing rules of Govt. Students are given fair chance to be admitted in the college and the economically weaker students are helped through Students Aid system of the college along with govt schemes of scholarship while seeking admission as

well as to pursue their chosen course.

Curriculum Development

HoDs of various departments participate in annual meetings of "Board of Studies" organised by University of Jammu to evaluate and refine the syllabus to make it more effective for students. 2. Annual academic calendar is prepared and is reflected in Information Brochure of the college at the time of admission of students. 3. Certificate of completion of syllabus is submitted to University for conducting University Examination. 4. Subject wise Field visits/trips/subject tour, students' seminars are included in the curriculum. 5. Students are evaluated through Quiz, Seminars, Internal and External Assessments and examination.

Teaching and Learning

1. Student centric, IT enables, interactive, collaborative, and independent learning is encouraged in the institution. 2. Critical thinking is nurtured among students to transform them into lifelong innovators through brain activity, group discussions, problem solving, role play, case studies, class seminars and question answers methods. 3. Creative skill of the students is evoked through wall papers, college magazines, newsletters, cultural and sports activities. 4. Other than class room teaching students are also delivered through WhatsApp groups, google classes, zoom and by providing internet facility to access the e-resources. 5. Learning through field visits and participation in skill activities is encouraged.

Library, ICT and Physical Infrastructure / Instrumentation

1. Automation of library is under process, more books are purchased and separate internet connection is provided. 2. One new Hall is created for providing more sitting facility. 3. DPRs for Science Block, Sports Block, Staff Quarters and Principal Quarters are sent for approval. Sports fields for Girls and Boys are developed. 3. Class rooms, MOOC centre and laboratories are provided with smart interactive system and individual power backup. 4. All staff members are provided with computer system and printers. 5. Purchase of modern instruments for practical purpose is encouraged besides adding the routine one.

Examination and Evaluation	<p>1. Students are elevated and graded through internal and external examinations (both theory and practical). 2. Internal evaluation is carried out by the concerned teacher through various modes like written tests, seminars, quiz, project reports, field visit reports, MCQs and viva voce. Result is displayed and showed to the students with clear cut marking and pointing of mistakes. Students desirous of making improvement are given chance. 3. External evaluation is done by university where students and evaluator are always unknown to ensure unbiased and fair evaluation. In external practical examiner from other institution is invited for evaluation.</p>
Human Resource Management	<p>1. Staffs are recruited through JKPS and JKSSB. 2. Need based casual workers are appointed after proper screening through college development committee. 3. Staff is evaluated and promoted through Annual Progress Reports. 4. Based on performance and expertise different committees of staff are made to assign them various charges of management and academic functions. 5. Staff is trained through sending them to attend various capacity building programmes like orientation and refresher course. 6. Grievance redressal, anti-ragging and sexual harassment cells are regularly maintained. 7. Student volunteers are prepared through NCC and NSS.</p>
Industry Interaction / Collaboration	<p>Institution works in collaboration with civil administration, civil society, Indian Army, Universities, Industrial Units and Scientific Institutes. Either experts from these organisations are called for sharing their expertise with the stakeholders or students and staff is sent to these for getting training. Training of NCC cadets, organising seminars, exposure visits with Indian Army, managing visits to fish farm, animal husbandry, poultry farm, sericulture unit etc</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Bulk SMS service, WhatsApp groups, and College Website for dissemination of information among students, staff and parents. Communication with

	administration and other stakeholders with official email.
Administration	<p>College Website http://www.gdcbillawar.com is maintaining the information related to institution. CCTV installed for monitoring, Face recognition/ Biometric Attendance System for Staff. Procurement of items is done through e-Tendring via Department of Information and Public Relation (http://new.jkdirinf.in/DepartmentTenders.aspx). Execution of civil works is done through e-Tendring by the executing agency (https://jktenders.gov.in/nicgep/app). Library is in the process of automation. Staffing is regulated through centralised personal information system (https://jkcpis.nic.in/). All departments are provided with Computer system for working.</p>
Finance and Accounts	<p>Payments are made directly into recipient's account through Public Financial Management System (PFMS) (https://pfms.nic.in/NewDefaultHome.aspx) and budget allocation, estimation and monitoring is done through online computerised system of JK Beams (https://www.beamsjk.gov.in/).</p>
Student Admission and Support	<p>Online admission system for students http://jkhigheereducation.nic.in/admission.html. Registration and enrolment of students is maintained through JUCC web-portal provided by the University (http://jucc.in/Student_Home.aspx). For applying scholarship National Scholarship Portal (NSP) (https://scholarships.gov.in/) is used and verification of which is done through JK Back Office official portal of Jammu and Kashmir (https://www.jk.gov.in/jkbackoffice/). Students are taught through smart class room delivery system. Maximum number of class rooms and laboratories are converted into smarts class rooms.</p>
Examination	<p>Examination forms are filled and enrolment is generated through web portal JUCC (http://jucc.in/Student_Home.aspx). Faculty members of this college perform their evaluation duties as examiner, head examiner, scrutinizer, reviewer as and when appointed by the university.</p>

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	0	Nil	Nil	Nil
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
15	28	11	12

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
National Pension Scheme, General Provident Fund, State Life Insurance, Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Child Care Allowance, Travelling Allowance, Border Allowance, Medical Allowance, House Rent Allowance.	National Pension Scheme, General Provident Fund, State Life Insurance, Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Child Care Allowance, Travelling Allowance, Border Allowance, Medical Allowance, House Rent Allowance.	Scholarship from Social Welfare Department for ST, SC, OBC, Minority Scholarship and Students Aid for needy and Poor Students, for participation in sports and other activities students are given TA @ 390/- per candidate for one side journey, DA @ 150 and Refreshment @ 50 in addition to the match fee deposited as required from time to time.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Audit of institutions for financial management and resource mobilization are conducted by Accountant General (Audit) Govt of Jammu and Kashmir and Directorate of Audit and Inspection Govt of Jammu and Kashmir. The schedule of audit is decided by these Govt agencies themselves. Queries raised by the audit in the audit report are settled by producing the requisite justification and proofs. Suggestions of the audit report are taken into consideration in future course of action.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	0
View File		

6.4.3 – Total corpus fund generated

301180

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	nil	No	nil
Administrative	No	nil	No	nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents participated for the Plantation drive organised by the college. 2. Parents participated in International Yoga Day. Along with their wards they also performed various Yogaasanas on its celebration and making awareness. 3. Thecollege encourages the student parent feedback system in analysing the academic and administrative facilities available in the campus.

6.5.3 – Development programmes for support staff (at least three)

1. Staff was trained for preparing online registration of the students. 2. Supporting staff was trained in computer for dealing with day-to-day generation of electronic information and its submission where required. 3. Staff was trained for using the electronic equipment in the office and various tools in the laboratories.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Expediting the release of grant and construction of Smart Rooms, 2. Submission of DPRs for Science Block and Indoor Stadium for administrative approval. 3. Proposal for seeking financial aid from the administrative department was submitted for enriching the laboratories with modern lab equipment, computers for staff, creation of sports facilities, books and almirahs for library.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	all faculty members are directed to upload their leave/duty on higher education portal jkhed.attendance.gov.in	31/07/2018	31/07/2018	30/08/2018	26
2018	independence day celebration	15/08/2018	15/08/2018	15/08/2018	600
2018	teachers day celebration	05/09/2018	05/09/2018	05/09/2018	700
2018	painting competition organised by the cultural committee	16/11/2018	16/11/2018	16/11/2018	100
2019	college celebrated National Voters Day	25/01/2019	25/01/2019	25/01/2019	750
2019	awareness program on ill-effect of Drug addiction in collaboration with District Police	20/02/2019	20/02/2019	20/02/2019	300
2019	awareness campaign on Myths and Realities about EVM/VVPAT was organised under SVEEP	08/03/2019	08/03/2019	08/03/2019	300
2019	symposium on the topic Truth and	25/03/2019	25/03/2019	25/03/2019	300

	Non-Violence				
2019	youth parliament debate organized under SVEEP	26/03/2019	26/03/2019	26/03/2019	500
2019	implemtenion to install ICT tools in the science labs and in all class rooms for effective teaching-learning.	25/03/2019	25/03/2019	15/04/2019	20
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Empowerment	31/10/2019	31/10/2019	75	85
Essay Writing Competition for students on "Women Rights and Gender Sensitization"	20/01/2019	20/01/2019	95	20
Gender Discrimination -Universal challenge	18/03/2019	18/03/2019	85	50
National Girls child day	23/01/2019	23/01/2019	95	35
International Women's Day	08/03/2019	08/03/2019	85	55

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

As compared to traditional light bulb, LEDs significantly reduces energy usage and thus help save money by lowering electricity expenditure. As LEDs bulbs consume less power per unit of light emitted. Another one of the leading LED lighting advantages is their energy-efficient operation. Thus, College administration took environment friendly steps and replaced the traditional /conventional energy/ light bulb with LEDs bulbs and as results of this we could see as much as a 60 to 70 improvement in our overall energy efficiency.

Total expenditure occurred on annual energy consumption on LEDs bulbs for the year 2018-19 as per office record was Rs 1,27960 (one Lac twenty seven thousand nine hundred sixty only).

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	3
Scribes for examination	Yes	3
Rest Rooms	Yes	3
Physical facilities	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	Nil	Nil	00	nil	nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Constitution of various Committees	01/08/2018	<ul style="list-style-type: none"> 1. College Advisory Committee 2. College IQAC Committee 3. College Development Committee 4. College Development Committee 5. College Discipline Committee 6. College Purchase committee 7. College Publicity Committee 8. College News Letter Committee 9. College Examination Committee 10. College Scholarship Committee for SC/ST 11. College Sports Committee 12. College Magazine Committee 13. College Anti Ragging Committee 14. College Picnic Committee 15. College Library Committee 16. College Literary Activities Committee 17. College Cultural Committee 18. College Bus Committee 19. College Canteen Committee 20. College UGC Committee 21. College Financial Aid

Committee 22. College Grievances and Redressal cell 23. College Science Purchase Committee 24. College Printing and Stationary Committee 25. College Beautification committee 26. College women development Cell 27. College Hospitality and Protocol Committee 28. College Career Counseling Committee 29. General Time Table Committee 30. NSS/NCC Committees etc.

Prospectus

01/06/2018

It is a hand-book on code of conduct for all stake holders. It includes the rules and regulations regarding the admission process/fee structure/Subject combination/cancellation of admission, if any/process for evaluation and examination/issuance of Identity card and financial assistance/curricular and extracurricular activities and awards, prizes etc for meritorious students/ anti-ragging cell/Instruction for students Dos and Don'ts /distance education mode facilities available etc

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
0	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. To develop wrapper free campus, dustbins were installed on whole of the campus to achieve the target. 2. Developed a beautiful Botanical Garden. 3. Plants nursery and flowers beds and to make the campus green, College administration carried out massive plantation derive. 4. College developed a well maintained drain system. 5. College has developed a well maintained Paper free campus by use of technology. 6. College has made pits for the solid waste management 7. College also follows the procedure of rain water harvesting 8. College has constituted eco-club.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The Department of Physical training and sports of this college has been playing an important role to the development of sports infrastructure and enriching sports culture in the college campus. This is due to dynamic approach of the department, many students excelled in different activities. In this session, many prizes at the national level in various sports have won by the college Students. By introducing the practice we are talking about, we see the tremendous changes in the field of quality education and human behavior. As already mentioned, the main motto of healthy teaching learning process and sports related activities is to make people good human beings with skill and expertise. This aspect of our institution is encouraging one as whole faculty of this college leaves no stone unturned in motivating the students towards promotion of moral values as the faculty take it as ambition. The faculty also tries its level best to inculcate the spirit of tolerance, patience, positive thinking, reasoning, patriotism etc. among the students. We have achieved a lot in this regard. The practices we are talking about have proved beneficial and result oriented. This practice helps the students/ youngsters in the field of personality development, tolerance, pragmatics and decision making

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.gdcbillawar.com/notifications/criteria-iii/289>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Though NSS plays an important role in every sphere of life. Every college and institution established the NSS unit. It is a National Service Scheme. We see in many institutions, the Authority has made it compulsory for the students to join the organization to serve the nation. The main motto of establishment of this organization is to train the youngsters to serve the nation with enthusiasm and dedication. The volunteers perform various activities and provides service at various level from institution to society. They always come forward to help the needy in situation like earthquake, flood, traffic accident, emergency in hospital etc. They are always ready to donate blood when such situation arises. Sometimes, they help the traffic police to control the traffic to make the flow of traffic easy. Besides this, our college has a unique feature/Distinctiveness regarding the community service to visit the area where old age people need their help most. The college administration mobilize the NSS Volunteers to reach out the old age people who are neglected by their wards, relatives and society as well. The NSS Volunteers camp the area and try their level best to provide the help to needy. Our NSS volunteers also aware the people organizing the awareness camp regarding the duties and responsibilities of the individual, individuals and society towards the old age people. The another distinctiveness of NSS Wing is to organize the seminar, symposium, debates etc in collaboration of other departments. NSS Unit also organized various literacy programs with the collaboration with various departments, GDC Billawar as under: 1. "One Day National science seminar". One of the distinctive features of NSS Unit is organize programmes particularly on "morality" "ethics" ''and national integration'' and this has become a common practice of this institution. As the matter of fact, the educationist and policy makers are of the opinion that subject on moral values must be introduced at various level of learning. It is only the education institution which can impart the true value of education and thus organization like NSS can play a remarkable and path breaking role in the society we are living is and

the system we are dealing with. It is up to college administration how they utilize the services of this organization to gain the maximum gain and result. But as the matter of fact, our NSS organization has been playing an important role since its inception to the areas which are generally untouchable. This institution encourages the NSS Volunteers and provide coaching and training to them for further achievements. The students who join the organization with great dedication, by sheer dint of hard work and passion become a good human being as well as good citizen.

Provide the weblink of the institution

<https://www.gdcbillawar.com/notifications/criteria-iii/289>

8.Future Plans of Actions for Next Academic Year

1. Construction of Hostels for Boys and Girls, Administrative Block, Girl's common room, Chowkidaar Room etc. 2. Initiating the process to introduce some new courses 3. Augmentation of College Infrastructure via additional classrooms, laboratories etc. 4. Automation of College library and construction of separate library block. 5. Moving from Traditional to Online Teaching 6. Start of Vocational, add on and Job oriented courses. 7. Collaboration with other Government and non government organizations for effective and efficient teaching learning process and signing MOU with other Govt/Non Govt. organizations for value based and relevant education. 8. Preparation of E-content material for the students. 9. Levelling of Play grounds of the college 10. Organization of state and national level events in the college. 11. Planting more trees and making the campus pollution free.